



CANNON BUILDING  
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STATE OF DELAWARE  
**DEPARTMENT OF STATE**  
DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	<b>BOARD OF MENTAL HEALTH AND CHEMICAL DEPENDENCY PROFESSIONALS</b>
MEETING DATE AND TIME:	<b>Wednesday, February 22, 2012 at 12:00 p.m.</b>
PLACE:	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room A</b> , second floor of the Cannon Building
MINUTES APPROVED	03/28/2012

**MEMBERS PRESENT**

Lisa Ritchie, LCDP, **President**, Presiding  
Daniel Cooper, LPCMH, **Vice President**  
Ruth Banta, Public Member, **Secretary**  
Robert Doyle, Public Member  
Gregg Drevno, LPCMH  
Tracey Frazier, LCDP (12:18 p.m. – 1:06 p.m.)  
Joan McDonough, Public Member  
Dr. William Northey, LMFT  
Elisabeth Vassas, Public Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Danny Stevenson, Deputy Attorney General  
Jessica Williams, Administrative Specialist II

**MEMBERS ABSENT**

Daniel Cherneski, LMFT  
Mary Davis, LCDP  
Tracy Hansen, LMFT  
Julius Mullen, LPCMH

**ALSO PRESENT**

James Walsh, Delaware Professional Counselors Association  
Faith Whittington, Delaware Professional Counselors Association

**CALL TO ORDER**

Ms. Ritchie called the meeting to order at 12:13 p.m.

Mr. Doyle made a motion, seconded by Dr. Northey, to amend the agenda to include the signing of the Order from the Rules and Regulations Public Hearing Held on January 25, 2012. Motion unanimously carried.

**REVIEW OF MINUTES**

### MHCDP Meeting Minutes – January 25, 2012

The Board reviewed the January 25, 2012 meeting minutes for approval. Dr. Northey made a motion, seconded by Ms. Banta, to approve the minutes as written. Motion unanimously carried.

### **UNFINISHED BUSINESS**

#### Recommendations from the Legislative Committee

Dr. Northey advised the Board that there were no recommendations from the Legislative Committee at this time.

#### Review Previously Tabled LPCMH Application for Catherine Black

The Board reviewed the previously tabled application and supplemental documentation for Catherine Black. Mr. Doyle made a motion, seconded by Dr. Drevno, to table the application for clarification to determine if she is applying by certification or by reciprocity, as the supplemental documentation reflects that she is licensed in Pennsylvania. Motion unanimously carried.

#### Review Previously Tabled LPCMH Application for Sophia Sills-Tailor

The Board reviewed correspondence from the NBCC in regards to Ms. Sills-Tailor's eligibility for certification. Mr. Doyle made a motion, seconded by Ms. Banta, to table the application for Ms. Sills-Tailor to provide documentation of when she applied to take the NCE. Motion carried with Dr. Drevno, Dr. Northey, Ms. Ritchie and Mr. Cooper opposed.

#### Sign Order from Rules and Regulations Public Hearing Held on January 25, 2012

The members affixed their signatures to the Order.

### **NEW BUSINESS**

#### Review of Application for LPCMH Licensure by Certification – Alissa Bonebrake

The Board reviewed Alissa Bonebrake's application for LPCMH licensure by certification. Mr. Cooper made a motion, seconded by Dr. Drevno, to **approve** the application. Motion unanimously carried.

#### Review of Application for LPCMH Licensure by Certification – Jennifer Parker

The Board reviewed Jennifer Parker's application for LPCMH licensure by certification. Mr. Cooper made a motion, seconded by Dr. Drevno, to **approve** the application. Motion carried with Ms. Ritchie abstaining.

#### Review of Application for LACMH Licensure – Virginia Owens

The Board reviewed Virginia Owens' application for LACMH licensure. Dr. Drevno made a motion, seconded by Mr. Cooper, to **approve** the application **contingent** upon clarification that she will be completing the 1,600 hours supervision with two supervisors and that her unsupervised experience will end in 2015. Motion unanimously carried.

#### Review of Application for LCDP Licensure by Certification – Todd Grande

The Board reviewed Todd Grande's application for LCDP licensure by certification. Dr. Drevno made a motion, seconded by Mr. Cooper, to **approve** the application. Motion unanimously carried.

**Schedule Formal Hearing for Case Number 33-04-11**

The formal hearing for case number 33-04-11 is scheduled for March 28, 2012 at 12:15 p.m.

**Correspondence**

There was no correspondence.

**Other Business (for discussion only)**

Ms. Williams informed the Board that a new bill was introduced into the legislature, which will aid military spouses seeking professional licenses.

Ms. Williams requested that the April Board meeting begin at 11:00 a.m., due to scheduling conflicts.

**Public Comment**

There was no public comment.

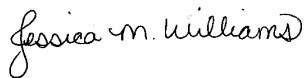
**Next Meeting Date**

The Board's next meeting is scheduled for March 28, 2012, at 12:00 p.m., in Conference Room A of the Cannon Bldg., 861 Silver Lake Blvd., Dover, Delaware.

**Adjournment**

Ms. Banta made a motion, seconded by Dr. Drevno, to adjourn. Motion unanimously carried. There being no further business before the Board, the meeting adjourned at 1:06 p.m.

Respectfully submitted,



Jessica Williams  
Administrative Specialist II